

Hope Housing Trustee Vacancy



Hope Housing



This is Christmas 2024 a time for hope

December 2024

Join Hope Housing as a Trustee

Are you passionate about tackling homelessness, empowering individuals, and fostering long-term stability? Are you local to the Bradford area or live within commuting distance? Hope Housing is at the forefront of addressing homelessness in the Bradford area. We were established as a Christian organisation and provide tailored support to individuals in need of housing.

We are looking for dynamic and committed trustees to join our board and help guide our mission of transforming lives through sustainable housing solutions and holistic support.

Our Values

Our organisational values are Compassion, Equality, Hope, Integrity and Support.

What We're Looking For:

We are looking for individuals who bring energy, creativity, expertise, and a genuine commitment to our cause. We value diverse perspectives and welcome candidates from all backgrounds.

Skills and Experience Sought:

1. Strategic thinking and vision.
2. Professional experience in one or more of the following areas:
 - Homelessness / charitable sector
 - Finance or accounting
 - Legal or governance
 - Fundraising and income generation
 - Property management or housing management
 - Marketing, PR, or digital communication
 - Human resources or organisational development
 - Technology and digital transformation
3. Lived experience of homelessness or housing instability (desirable but not essential).
4. Ability to collaborate effectively as part of a team.

Personal Qualities:

- Passion for social justice and addressing homelessness.
- Commitment to Hope Housing's values and mission.
- Willingness to learn and contribute to governance decisions.
- Integrity, objectivity, and accountability.
- Compassion and creativity

What Does the Role Involve?

As a trustee, you will be responsible for providing strategic direction, ensuring good governance, and acting in the best interests of Hope Housing. Key responsibilities include:

- Strategy and Vision: Helping set and oversee the organisation's strategic goals.
- Governance: Ensuring compliance with legal, financial, and regulatory obligations.
- Financial Oversight: Approving budgets, monitoring finances, and ensuring resources are used effectively.

- Advocacy and Fundraising: Promoting Hope Housing's mission and supporting fundraising efforts.
- Risk Management: Identifying and addressing risks to ensure long-term sustainability.
- Performance Monitoring: Holding the executive team accountable for operational performance.

Meetings:

Our trustee board meetings take place 6 times a year. In addition, there are at least 2 other meetings that you will be expected to attend, one of them being the Strategy Away Day in January or February.

You may also be expected to participate in sub-committee meetings, other special projects and fundraising events.

Compensation:

This is a voluntary, unpaid position. We will cover the costs of reasonable expenses. We also offer training and personal development opportunities.

What's in it for You?

- Be part of a cause that changes lives.
- Gain valuable leadership and governance experience.
- Expand your professional network within the housing and charity sectors.
- Contribute to a more just and equitable society.

How to apply:

Send the following to Office@hopehousing.org.uk by 5pm Sunday 26th January 2025.

- 1) Your CV which should be no longer than 2 pages.
- 2) A supporting statement no more than 2 sides of A4. In this, explain your interest in Hope Housing, your skills and relevant experience as well as how you meet the Personal Qualities listed above. Please remember to respond to each of the 4 points listed under 'Skills and Experience Sought'.
- 3) Complete the attached skills matrix giving yourself a score out of 5. 5 being 'expert' and 1 being 'no knowledge'.

For an informal conversation about the role please contact Lara Oyedele, the Chair of trustees, on 07957 307703.

We look forward to receiving your application



www.hopehousing.org.uk

Hope Housing Trustees Application

Skills Self-Assessment



Hope Housing

Applicant's name:	
Date:	

	Skill/Experience Area	Description	Score (1 = Low, 5 = High)
1	Governance and Compliance	Understanding of charity governance, legal obligations, and compliance with regulatory requirements.	
2	Strategic Planning	Experience in setting long-term goals, developing strategies, and monitoring progress toward objectives.	
3	Fundraising and Income Generation	Knowledge of fundraising techniques, grants, and income diversification for charities.	
4	Financial Oversight	Ability to interpret financial reports, budgets, and oversee financial health.	
5	Property/Asset Management	Experience in managing housing, real estate, or property-related issues.	
6	Advocacy and Networking	Skills in building relationships with stakeholders, policymakers, and the local community.	
7	HR and People Management	Understanding of employment law, staff development, and team leadership.	
8	Knowledge of Housing Sector	Familiarity with issues related to housing, homelessness, and tenant support.	
9	Community Engagement	Experience in working with vulnerable populations or leading community outreach initiatives.	
10	Understanding of Housing Benefit/DWP	Knowledge of housing benefit systems, Universal Credit, or Department for Work and Pensions (DWP) policies.	
11	Marketing and Communications	Skills in branding, social media, PR, or storytelling to amplify the charity's message.	

	Skill/Experience Area	Description	Score (1 = Low, 5 = High)
12	Risk Management	Ability to identify, assess, and mitigate risks affecting the charity's operations or beneficiaries.	
13	Legal Expertise	Knowledge of legal matters relevant to charities, such as contracts, housing law, or safeguarding.	
14	Contract Negotiations	Experience in negotiating contracts with vendors, landlords, or service providers.	
15	Technology/Digital Transformation	Understanding of IT systems, digital tools, and how they can be used to enhance operational efficiency.	
16	Understanding CSR and ESG for Support	Knowledge of how Corporate Social Responsibility (CSR) and Environmental, Social, and Governance (ESG) policies can be leveraged to gain corporate support.	
17	Running a Social Enterprise Business	Experience in managing or supporting social enterprises, including balancing profit and social impact.	
18	Managing Volunteers	Experience in recruiting, training and supervising volunteers.	

Applicant's name:	
Date:	